

Archbishop Beck Catholic College

Health, Safety & Welfare Committee Terms of Reference

The Governors Health & Safety Committee, which incorporates various members of College staff (Medical, Site, Cleaning, Pastoral and Environment) constitutes our Health & Safety Committee at both College and Governor level and is constituted in accordance with the requirements of the 1974 Health and Safety at Work Act and the 1977 Safety Representatives and Safety Committees Regulations:

- To ensure, as far as is practical, that Health and Safety issues are appropriately prioritised
- To advise the Governing Body on priorities, including Health and Safety, for the maintenance and development of the school's premises
- To monitor and oversee arrangements for repairs and maintenance
- To monitor and oversee arrangements, including Health and Safety, for the use of school premises by outside users, subject to governing body policy
- To establish and keep under review an Accessibility plan/disaster recovery plan/ management of risks
- To ensure that the college has fire evacuation and lockdown procedures and that practices take place in the college
- To monitor the college site and ensure that it is safe for students, staff and visitors
- To ensure the well-being of staff & students
- To liaise with the college safeguarding lead to ensure that change in legislation is implemented
- Additional items which individual Governing Bodies may wish to include
- The minutes will be distributed to all members of the Health & Safety Sub Committee and any member of the Governing Body who request them. Any issues concerning any employee will be held under Schedule 2 and will not be for distribution
- To monitor the pastoral systems in the College

These terms of reference agreed by the Governing Body

10th January 2019

| Name of Governor |
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| Mr M Daley |
| Mr J Arnold |
| Mrs A Woodward |
| Mr P Dickinson (Headteacher) |
| Mr P Stirling (Deputy Headteacher) |
| Mr D Martin (Business Manager) Associate Governor |
| Members of the College staff invited to specific meetings to discuss Health, Safety & Welfare issues |

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| Chair of Committee | Mr M Daley |
| Vice Chair | Mr J Arnold |

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| Clerk to the Committee | Faye Lee-Jones |
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| Quorum | 3 |
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