



Archbishop Beck Catholic Sports College



Headteacher: Mr Paul Dickinson BA (Hons), MEd, NPQH

ONLY
THE BEST
WILL DO

KP/EK/ARD/Y7-Y10

29th November 2017

Dear Parent / Carer

The annual **Academic Review Day** will be taking place this year on **Friday 15th December 2017**. This day is an opportunity to meet with your child's Form Tutor to discuss their progress, attitude, future targets and other issues of importance. Students should accompany you to the appointment and wear full school uniform. Attending this appointment will count as their present mark however, other than this they will **not** be attending college on this day.

Your child will need to arrange an appointment time with his/her Form Tutor. These appointments will be at ten minute intervals throughout the day and appointment times will be arranged on a first come, first served basis. I am enclosing an appointment sheet for the day and ask that you **block out any times when you are UNABLE** to attend, and then ask your child to bring the form back into college so that their Form Tutor can arrange a mutually convenient appointment for you.

I would advise parents with more than one child in the college to arrange their appointments as soon as possible so that they can block appointments together. These appointment sheets must be returned to your child's Form Tutor **before Friday 8th December 2017**.

In addition to the appointment with your child's Form Tutor, you will have the opportunity to meet with SEN Staff, Learning Mentors and Student Services should you require it. Please indicate this on your appointment sheet and ask a member of staff on the day to direct you to the appropriate area.

Yours sincerely

P Dickinson

Mr P Dickinson
Headteacher

Enc:

t: 0151 525 6326 | f: 0151 524 2465 | info@beck.uk.com | www.archbishopbeck.com