

Archbishop Beck Catholic College

Health, Safety & Well-being Committee Terms of Reference

The Governors Health, Safety & Well-being Committee, which incorporates various members of College staff (Medical, Site, Cleaning, Pastoral and Environment) constitutes our Health, Safety & Well-being Committee at both College and Governor level and is constituted in accordance with the requirements of the 1974 Health and Safety at Work Act and the 1977 Safety Representatives and Safety Committees Regulations:

- To ensure, as far as is practical, that Health and Safety issues are appropriately prioritised
- To advise the Governing Body on priorities, including Health and Safety, for the maintenance and development of the school's premises
- To monitor and oversee arrangements for repairs and maintenance
- To monitor and oversee arrangements, including Health and Safety, for the use of school premises by outside users, subject to governing body policy
- To establish and keep under review an Accessibility plan/disaster recovery plan/ management of risks
- To ensure that the college has fire evacuation and lockdown procedures and that practices take place in the college
- To monitor the college site and ensure that it is safe for students, staff and visitors
- To ensure the well-being of staff & students
- To liaise with the college safeguarding lead to ensure that change in legislation is implemented
- Additional items which individual Governing Bodies may wish to include
- The minutes will be distributed to all members of the Health & Safety Sub Committee and any member of the Governing Body who request them. Any issues concerning any employee will be held under Schedule 2 and will not be for distribution
- To monitor the pastoral systems in the College
- To exercise confidentiality in the event of remote meetings (headphones etc)

These terms of reference agreed by the Governing Body

21st September 2023

Name of Governor
Mr M Daley
Mrs A Woodward
Mr J Arnold
Mrs J Sweeney
Mr P Stirling (Headteacher)
Mr C Flynn (Business Manager)
Members of the College staff invited to specific meetings to discuss Health, Safety & Welfare issues

Chair of Committee	Mr J Arnold
Vice Chair	Mrs A Woodward
Clerk to the Committee	Faye Lee-Jones

Quorum	3
--------	---

